

**(Office of the Registrar)**

**INVITATION FOR PRE-QUALIFICATION AND FINANCIAL BIDDING FOR YEAR 2015/2016 (MERGED) TETFUND PROJECT MAINTENANCE, ADAMAWA STATE POLYTECHNIC, YOLA**

**(A) INTRODUCTION**

The Adamawa State Polytechnic, Yola hereby invites competent and interested companies to bid for its proposed 2015/2016 (Merged) TETFund Project Maintenance Intervention.

**(B) SCOPE OF WORK**

LOT NO	JOB DESCRIPTION
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1.	RENOVATION OF ACADEMICS STAFF OFFICES
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**(C) REQUIREMENTS**

All companies wishing to bid for the project should provide their profiles and copies of the following documents;

- (i) Certificate of incorporation from Corporate Affairs Commission (CAC)
- (ii) Tax clearance certificate for last three years.
- (iii) Current certificate of compliance with relevant Pension Reform Act 2004 provisions.
- (iv) Current certificate of compliance with relevant Industrial Training Fund (ITF) Act 2011 provisions.
- (v) Current certificate of compliance with National Social Insurance Trust Fund (NSITF) in line with section 16 of the Public Procurement Act. 2007.
- (vi) Evidence of registration on the National Database of Contractors. Consultants and Service Providers of the Bureau for Public Procurement or a copy of Interim Registration Report (IRR) as evidence of compliance with the requirement.

(vii) Current Sworn Affidavit disclosing:

- That the company is not in receivership, insolvent or bankrupt
- That none of the Directors of the company has ever being convicted in any court for Criminal offence in relation to fraud or financial impropriety.
- Whether or not any staff of the Polytechnic is a former or present Director, Shareholder or has any peculiarity interest in the bidder.
- That all documents submitted are true and correct in all particulars.

(viii) Evidence of completion of similar projects in the last three years.

(ix) Evidence of financial capability or guarantee from a reputable bank.

(x) Audited accounts for the last three years.

Bring originals of items I to VI above for sighting on the date of the opening of bids.

#### **(D) COLLECTION OF TENDER DOCUMENTS**

Financial Bid documents can be obtained from the Directorate of Procurement upon payment of non-refundable fee of Twenty Thousand Naira (N20, 000.00).

#### **(E) SUBMISSION OF DOCUMENTS**

All Technical and Financial bid documents should be addressed to the Registrar, Adamawa State Polytechnic, Yola and delivered by hand not later than **10am on 24th January, 2018**, signed and submitted in sealed envelopes, with the LOT number clearly marked at the top left hand comer and the name and address of the company should be written on the reverse side of the envelope.

#### **(F) OPENING OF BID DOCUMENTS**

Submitted bid documents will be publicly opened on 24th January, 2018 in the Polytechnic Conference Hall by 10:30am.

#### **NB:**

1. The Polytechnic reserves the right to verify the authenticity of any document submitted to it in response to this advertisement.

**Signed**

**Registrar**